

Request for Qualifications

Engineering and Design Services



GRANITE SILL LIVING SHORELINE AT FUTURE WRIGHT'S CREEK PARK Beaufort County North Carolina

Issue Date: March 20, 2024

Statements of Qualifications Due: April 10, 2024

CONTACT PERSON:

Jamie Heath, Planner
Mid-East Commission
jheath@mideastcom.org
(252)296-1656

Statements of Qualifications should be mailed or emailed to:

Mid-East Commission
ATTN: Jamie Heath
1502 N Market Street, Suite A
Washington, NC 27889

jheath@mideastcom.org (with subject line, "Beaufort County Granite Sill Living Shoreline RFQ")

Introduction

The Mid-East Commission on behalf of Beaufort County, North Carolina is soliciting qualifications from engineering and planning firms for engineering and design services for a granite sill type living shoreline for erosion control to be located at the future Wright's Creek Park on Wilkins Rd. Belhaven, NC (Pamlico Beach area). The county is seeking detailed engineering and design services which will be used to move forward into the permitting and construction phase of the project. This project was funded through the NC Parks and Recreation Trust Fund (PARTF) and the NC Coastal Federation. Copies of the PARTF grant application and the NC Coastal Federation funding letter are available upon request.

Project Description

This project is for design and engineering of a granite sill type living shoreline to be located at the future Wright's Creek Park on Wilkin's Rd. Belhaven, NC (Pamlico Beach area). The structure should be designed for erosion control on an approximately 550 linear foot section of shoreline. Potentially, the section at the boat ramp channel will need to be a standard shoreline rip-rap revetment rather than a granite sill living shoreline (in which case, design for the revetment should also be included). The design should include specifications for plants. A site plan showing the desired location of this erosion control structure is attached to this RFQ. On site educational signage should also be designed for public understanding and benefit, as this project will be at a public park site.

Services and Deliverables

- Services
 - Engineering and design services for the above detailed granite sill living shoreline (and potential revetment section near boat ramp) on a 550 linear foot section of shoreline. Specifications for plants should be included.
 - Design of on-site educational signage.
- Deliverables
 - Construction level engineering and design drawings/documents.
 - Construction cost estimates.
 - PDF of on-site educational signage.

Timeline

This project is grant funded through NC PARTF and NC Coastal Federation with a timeline for expenditure of funds. The selected firm is expected to render deliverables according to the schedule below.

- RFQ advertised: March 20, 2024
- Statements of Qualifications due: April 10, 2024
- Firm selection: April 15, 2024
- Proposed contract due from selected firm: April 26, 2024
- Contract execution and Notice to Proceed: May 07, 2024
- Engineering and Design Services: May 07, 2024 – August 07, 2024
- Draft deliverables submitted for County review – July 24, 2024
- Final Deliverables – August 07, 2024

Requirements

- A. Organization and Background
 - 1. Briefly describe your organization, the year it was founded, location of its headquarters and other offices, its ownership structure, key individuals, and affiliation with other companies.
 - 2. Provide the name, address, phone number, and email for individual(s) directly responsible for responding to this RFQ.
- B. Staffing
 - 1. Provide an organizational chart that includes all individuals that will be directly involved with rendering services for the County.
 - 2. Provide a biographical sketch or resume of the individual(s) that will be overseeing the project, including title and experience.
- C. Services
 - 1. Describe any past experience your firm has with similar projects.

Selection Process

Statements of Qualifications will be reviewed by a selection committee comprised of Mid-East Commission and/or Beaufort County staff members. Based upon evaluation of the submittal package and consideration of the factors outlined above, the selection committee will select a firm to provide the above detailed engineering and planning services. If an agreement cannot be reached with the selected firm, the selection committee will consider another firm.

Miscellaneous Provisions

Beaufort County and the selection committee reserve the right to reject any and all submittals, waive technicalities, and judge the suitability of the proposed services for its intended use, and further specifically reserve the right to make the award in the best interests of the County and negotiate the total fee amount. Upon delivery, all RFQ submittals shall become the property of Beaufort County and shall become a matter of public record.

Beaufort County and the selection committee may conduct any reasonable inquiry to determine the responsibility of the respondent. The submission of a Statement of Qualifications constitutes permission by the respondent for the selection committee to verify all information contained therein. If the selection committee deems it necessary, additional information may be requested from any respondent. Failure to comply with such request may disqualify a respondent from consideration.

Please note that Statements of Qualifications may be considered public record. If there are any sections of your statement that may be considered confidential under law (i.e. trade secrets and proprietary information), please mark these sections of your statement.

Historically Underutilized Businesses

Historically Underutilized Businesses (HUBs) consist of minority, women and disabled business firms that are at least fifty-one percent owned and operated by an individual(s) of the categories. Also included in this category are disabled business enterprises and non-profit work centers for the blind and severely disabled. Pursuant to G.S. 143B-1361 (a), 143-48 and 143-128.4, Beaufort County invites and encourages participation in this procurement process by

businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled. Any questions concerning NC HUB certification, contact the North Carolina Office of Historically Underutilized Businesses at (919) 807-2330.

Submission Information

Questions regarding this RFQ shall be submitted in writing no later than 5:00 pm on April 03, 2024. Responses to all questions will be communicated via email or mail to all respondents. Individuals responding to this solicitation should mail or email Statements of Qualifications and direct all inquiries regarding this project to:

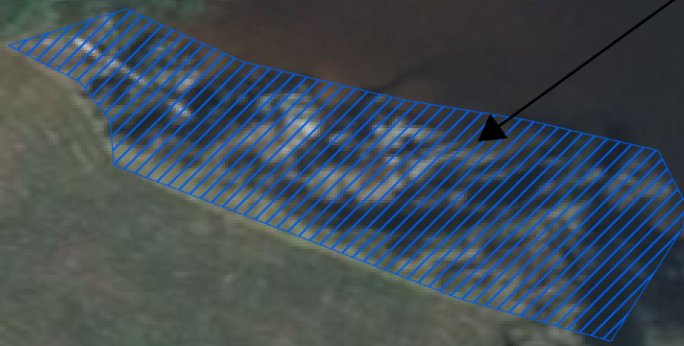
Mid-East Commission
ATTN: Jamie Heath
1502 N Market Street, Suite A
Washington, NC 27889

Email: jheath@mideastcom.org (with subject line “Beaufort County Granite Sill Living Shoreline RFQ”)

Statements of Qualifications must be signed/dated and should include the submitting agency’s letterhead. Statements of Qualifications must be received by mail or email no later than April 10, 2024.



Revetment (clear and grade)



50ft Wall



25ft Wall



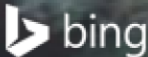
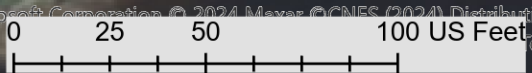
Shoreline (clear, grade, fill, plant)



Legend

Label

-  Breakwall
-  Revetment



Pungo River

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